

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
October 8, 2025

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Todd Michael; Councilman Michael Salerno; Councilman Adam Walcott; and Council President Eric Ford.

Absent: None

Also Present: Joseph L. Youngblood, Jr., City Solicitor; C.J. Kaenzig, Engineer's Office; Joe Olden, Public Works Acting Supervisor; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; Colleen Kaufelds, Recreation Director; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright motioned, seconded by Councilman Michael, to approve the minutes of the September 24, 2025 Caucus meeting without formal reading. All present members of Council were in favor with one abstention by Councilwoman Albright. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright advised of a Resolution on the agenda approving temporary signage for the Mainland After Prom Annual Turkey Trot.
1. Councilwoman Albright discussed a Resolution authorizing the hiring of Edward Blalock & Thomas Olson as Per Diem Electrical Inspectors.

4. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson reviewed the annual Best Practices Inventory. He advised that Linwood's score is a thirty-nine. Any municipality with a thirty-two and above does not lose state aid.
2. Councilman Levinson advised of Ordinance on the agenda for first reading amending Salary Ordinance for Per Diem Inspectors in the Construction Office.

5. Councilman Michael

A. Public Safety

1. Councilman Michael advised of a Resolution awarding a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter.
2. Councilman Michael advised of a Resolution awarding a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter.

6. Council President Ford

A. Administration

1. Council President Ford advised of a Resolution authorizing Raffle License for Gilda's Club.

At 6:03 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator/Municipal Clerk